Gateways to Opportunity® Registry Tips

How to Print your Completion of IDHS CCAP Training Requirements Report

1 Go to **www.ilgateways.com**. Click the **Registry Member Login** button. Log into the Gateways Registry Dashboard with your **username** and **password**.

REGISTRY MEMBER LOGIN

Login Credentials

| User Name | User Name |
| Password | Password |

➜ Login

- Don't have an online user?
- Forgot your password?
- Forgot your username?

2 Click the **My Registry** Portal. Then click the **Plan** section. Next click the **Reports** section.

| MY REGISTRY | PLAN | REPORTS |

3 Click the **Reports** tab. Then click **Get Report** to download your Completion of IDHS CCAP Training Requirements Report.

My PDR | Reports

Completion of IDHS CCAP Training Requirements

This report shows whether you have completed the training and certification required for the IDHS Program (CCAP). For more information about the requirements, click here.

⬇ Get Report

Gateways to Opportunity Registry
Completion of IDHS CCAP Training Requirements
Prepared For:
Individual Report

Instructions:
This report shows whether you have completed the ECE Credential Level 1 modules needed for the IDHS CCAP training requirements in the last 5 years.
- If you have reported CPR/First Aid certification or completion of the DCFS Mandated Reporter training in the last 5 years that is also shown below.
- Please note that the Gateways Registry records will serve as proof of completion of the ECE Credential Level 1 modules and "What is CCAP?" only

Current Employment
Program/Site Name: Employment Start Date: 12/1/2009
Position Code: 4 – Family Child Care Provider   Position Start Date:
Age(s) Served: Twos, Preschool

Tier 1 of ECE Credential Level 1   Must be completed by September 30, 2017
Module 1: Child Growth and Development
Module 2A: Health Issues in Group Care
Module 2B: Nutrition Issues in Group Care
Module 2C: Safety Issues in Group Care

Tier 2 of ECE Credential Level 1   Must be completed by September 30, 2016
Module 3: Observation and Guidance   1/26/2013
Module 4: Learning Happens in Relationships   1/26/2013
Module 5: Family and Community Relationships   2/9/2013
Module 6: Personal and Professional Development   2/9/2013

Tier 3 of ECE Credential Level 1   Must be completed by September 30, 2016
Module 7A: Child Growth & Development (Birth-8 months)
Module 7B: Child Growth & Development (8-18 months)
Module 7C: Child Growth & Development (18-36 months)
Module 8A: Preschool Child, Social & Emotional Development
Module 8B: Preschool Child, Physical Development
Module 8C: Preschool Child, Language Development
Module 8D: Preschool Child, Cognitive Development
Module 9: School-Age Development

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