

# Training Opportunities for Early Childhood Providers

## December 2020 Calendar



**YWCA Northwestern Illinois**  
**4990 East State Street**  
**Rockford, Illinois 61108**  
**815.484.9442/800.872.9780**  
**Training Ext. 211**  
**[www.ywcanwil.org](http://www.ywcanwil.org)**



Date	Training Title	Time & Address	Audience & Course Description	Registration CDA Area & Fee
<b>December</b>				
12/1/2020- 12/31/2020	<b>Individual or small group Ed sessions</b> <b>(Topic of your choice)</b>  <b>Introductory</b> <b>Presenter: Stephanie Koclanis</b>	Self scheduled sessions.  <b>Zoom</b>	<b>All Providers</b>  Have a question about child development, program management, self-care, etc? Need specific resources for your classroom or a child? Schedule a Zoom session to have a one-on-one discussion.	Contact <b>Stephanie Koclanis</b> , CORE Coordinator & Quality Improvement Funds Specialist at <a href="mailto:stephaniek@ywcawil.org">stephaniek@ywcawil.org</a> to schedule a day and time.
Wednesday, 12/2/2020	<b>Why Play is Important</b>  <b>Introductory</b> <b>Presenters: Heather Gordon</b>	6:00 PM to 8:00 PM  <b>Zoom</b>	<b>Providers for Ages 0-3</b>  In the busy world of Early Childhood, sometimes it's easy to forget that play is the best and most effective form of learning. Participants will discover fun ways to encourage children's growth and development through play.	<b>Register <a href="#">here</a></b>  <b>CDA: 8</b>  <b>FREE</b>
Thursday, 12/3/2020	<b>ExceleRate Illinois Quality Improvement Funds Cohort Information Session</b>  <b>Introductory</b> <b>Presenter: Stephanie Koclanis and Heather Gordon</b>	6:00 PM to 7:00 PM  <b>Zoom</b>	<b>Family Child Care Providers/Center Directors Only</b>  Discussion will focus on the expectations and changes to this year's cohorts	Contact <b>Stephanie Koclanis</b> , CORE Coordinator & Quality Improvement Funds Specialist at <a href="mailto:stephaniek@ywcawil.org">stephaniek@ywcawil.org</a> for a Zoom invite.  <b>FREE</b>
12/6/2020- 12/10/2020  Request link to Pre-recorded webinar and assignment by <b>December 6<sup>th</sup></b> Complete assignment and evaluation by <b>December 10<sup>th</sup></b> at 12:00pm for credit	<b>(Un) Selfie: Why Empathetic Kids Succeed in our All-About-Me World</b>  <b>Introductory</b> <b>Presenters: Stephanie Koclanis</b>	<b>Pre-recorded GoToWebinar with assignment</b>	<b>All Providers</b>  This training will explore why cultivating empathy in our children is so important. Providers will learn 9 habits/skills that will help children navigate the emotional and social challenges they will face throughout life.	Contact <b>Stephanie Koclanis</b> , CORE Coordinator & Quality Improvement Funds Specialist at <a href="mailto:stephaniek@ywcawil.org">stephaniek@ywcawil.org</a> for pre-recorded webinar link, assignment, and evaluation form  <b>CDA: 3 &amp; 8</b>  <b>FREE</b>

Date	Training Title	Time & Address	Audience & Course Description	Registration CDA Area & Fee
Monday, 12/7/2020	<b>High Quality Programs for Infants and Toddlers</b>  <b>Introductory</b> <b>Presenter: Heather Gordon</b>	6:00 PM to 8:00 PM  <b>Zoom</b>	<b>Providers for Ages 0-3</b>  Quality of care is not related to where the care is offered, it relates to how it is offered. Caregivers should plan learning based on each child's individual age and stage of development. When others visit your learning environment, how can they tell it's safe and supportive for infants and toddlers?	Register <a href="#">here</a>  <b>CDA: 1 &amp; 5</b>  <b>FREE</b>
Monday, 12/7/2020	<b>New Year, New Ideas</b>  <b>Introductory</b> <b>Presenter: Jodi York</b>	6:00 PM to 7:00 PM  <b>GoToWebinar</b>	<b>All Providers</b>  New curriculum ideas to spice up your program and daily routines are just what you need. Being prepared for the cold days ahead with new activities and changes to the environment can keep you and the children excited for the day. Stress relief and self-care is also vital so let's make sure we are taking care of ourselves just as much as the children.	Register <a href="#">here</a>  <b>CDA: 8</b>  <b>FREE</b>
Tuesday, 12/8/2020	<b>Finding the Fun</b>  <b>Introductory</b> <b>Presenter: Kelly McNeal</b>	5:00 PM to 6:00 PM  <b>GoToWebinar</b>	<b>All Providers</b>  Discover ways to help preschoolers and kindergartners learn essential knowledge and skills in the context of playful situations.	Register <a href="#">here</a>  <b>CDA: 7</b>  <b>FREE</b>
Wednesday, 12/9/2020	<b>No Money No Problem</b>  <b>Introductory</b> <b>Presenter: Heather Gordon</b>	6:00 PM to 8:00 PM  <b>Zoom</b>	<b>All Providers</b>  This training will help you to think outside the box with everyday items and create activities for children without spending money.	Register <a href="#">here</a>  <b>CDA: 8</b>  <b>FREE</b>
Monday, 12/14/2020	<b>Have you Filled a Bucket Today?</b>  <b>Introductory</b> <b>Presenter: Heather Gordon</b>	6:00 PM to 7:30 PM  <b>Zoom</b>	<b>Providers for Ages 0-3</b>  The idea is that everyone in the world carries around an invisible bucket. The bucket is a metaphor for how we feel about ourselves. As caregivers, you can either be filling or dipping into a child's bucket. Join me for this training to learn how to add more positive deposits that should override the negative withdraws.	Register <a href="#">here</a>  <b>CDA: 1 &amp; 5</b>  <b>FREE</b>

Date	Training Title	Time & Address	Audience & Course Description	Registration CDA Area & Fee
Tuesday, 12/15/2020	<b>Virtual Storytime: The Invisible Boy</b>  <b>Introductory</b> <b>Presenter: Kelly McNeal</b>	10:30 AM to 11:00 AM  <b>YWCA Facebook Live</b>	<b>Providers/Parents/Kids</b> Gather up the kids and enjoy a story read by Kelly, YWCA of Northwestern Illinois staff member and Community Systems Specialist! #YWKelly	No registration required, watch our Event page on Facebook (@YWCANWIL)
Wednesday, 12/16/2020	<b>Beyond Legos, Crayons, and Scissors: Fantastic Fine-Motor Fun</b>  <b>Introductory</b> <b>Presenter: Stephanie Koclanis</b>	7:00 PM to 8:00 PM  <b>GoToWebinar</b>	<b>All Providers</b> In this training, providers will gain tips and tricks in fine-tuning young children's fine-motor skills. Using regular household items, you will take away easy and engaging activity ideas to build up those small, but important, muscles.	Register <a href="#">here</a>  <b>CDA: 2 &amp; 8</b>  <b>FREE</b>
Wednesday, 12/16/2020	<b>Free Information Meeting: Building the Framework for Your Child Care Business</b>  <b>Introductory</b> <b>Presenter: Stephanie Siemens</b>	1:00 PM to 2:00 PM  <b>GoToWebinar</b>	<b>LE Providers</b> Looking to start your career as a Licensed Family Child Care Provider? If so, this is the place to start. Learn what it takes to take your business to the next level. You will be able to interact with a staff member from the YWCA as you learn about getting started, contracts, food programs, and other resources available to you through the YWCA.	Register <a href="#">here</a>  <b>CDA: 7</b>  <b>FREE</b>
Thursday, 12/17/2020	<b>Challenging Behaviors</b>  <b>Introductory</b> <b>Presenter: Heather Gordon</b>	6:00 PM to 8:00 PM  <b>Zoom</b>	<b>Providers for Ages 0-3</b> From an early age, children develop self-control techniques to calm and regulate their emotions. However, this process can lead to challenging behaviors and occur for a variety of reasons. Join our Infant Toddler Child Care Specialist as she breaks down some of these challenging behaviors and offers helpful tips to guide children through their emotions.	Register <a href="#">here</a>  <b>CDA: 7</b>  <b>FREE</b>

## ADDITIONAL ONLINE TRAININGS:

All Gateways approved trainings can be found at <https://courses.inccrra.org>.

You must be a Gateways Member to take the courses, become a member [here](#)

## ADDITIONAL RESOURCES:

Social-Emotional Learning Should Be Priority During COVID-19 Crisis: [link](#)

Easy Winter Kids Crafts: [link](#)

40 Winter Activities: [link](#)

Winter Dramatic Play: [link](#)

## **\*\*CPR\*\***

In-person CPR at the YWCA is suspended at this time. DHS has approved hybrid CPR classes that are offered online/in-person. We encourage you to refer to the below list of approved entities for course offerings related to initial certification and renewals. You will need to follow up with the individual entities to find course offerings and times. If you have further questions, please follow up with your DCFS Representative.

### **List of approved CPR providers (Effective June 4<sup>th</sup>, 2020):**

1. American Heart Association
2. American Safety & Health Institute(ASHI)
3. American Red Cross
4. American Trauma Event Management (ATEM)
5. Emergency Care and Safety Institute (ECSI)
6. Edward Atkinson/Emergency Response Health Network
7. Ellis & Associates, Inc.-Orlando, FL
8. EMS Safety Services
9. MEDIC FIRST AID
10. National Safety Council
11. Pro-Trainings, LLC
12. R.H. Sanders & Associates

# YWCA Northwestern Illinois Child Care Solutions

## Provider Services

### How can we help YOU?

#### **Amy Ritter– Front Desk Receptionist**

- Assists with annual child care program updates
- Provides customized child care referral lists, upon request

**Extension:**  
200

#### **Heather Gordon – Infant Toddler Specialist**

- Coordinates on-site consultations, observations, and assessments of children ages 0-3
- Provides trainings on Infant/Toddler topics
- Assists with implementing child care improvement plans

**Extension:**  
228

[Email Heather](#)

#### **Jennifer Betts –Data Specialist**

- Registers participants for training opportunities
- Assists providers with completing and reporting the IDHS CCAP training requirements
- Offers assistance with referral and retention as well as technical assistance and various training topics
- Coordinates annual child care program updates

**Extension:**  
218

[Email Jennifer](#)

#### **Andrea Capriotti– Training & Technical Assistance Coordinator**

- Creates and manages the quarterly training calendar for ongoing professional development
- Manages and processes applications for CPR/First Aid Reimbursement and Professional Development Funds.
- Offers technical assistance regarding Gateways Registry membership, online trainings, credentials and accreditations, and various training related information

**Extension:**  
211

[Email Andrea](#)

#### **Kelly McNeal – Community Systems Development & Referral Specialist**

- Works and connects with programs and services across health, early care and education, family support, and social services
- Coordinates community outreach and collaborations
- Provides customized child care referral lists upon request

**Extension:**  
204

[Email Kelly](#)

#### **Stephanie Siemens– Recruitment, Retention, & Referral Specialist**

- Meets with area schools and organizations to explain career paths with early childhood education
- Provides customized child care referral lists, upon request
- Offers in-depth information on starting a child care business, including on-site visits
- Maintains provider referral database and updates vacancies
- Assists with annual child care program updates

**Extension:**  
205

[Email Stephanie](#)

#### **Stephanie Koclanis – Quality Improvement Funds Specialist**

- Responsible for the promotion, technical assistance, receiving, processing, and awarding of funds for Quality Improvement Cohort, LE Health and Safety Improvement Funds Grant, Training Stipends, and Accreditation Assistance applications.

**Extension:**  
224

[Email Stephanie](#)

#### **Grayce Rademaker- Quality Specialist**

- Promotes the ExceleRate Illinois program to licensed Family Child Care Providers and licensed Child Care Centers; in addition to guiding the providers through the process and offering technical assistance.
- Coordinates on-site consultations, observations, and assessments of children 3-12 years of age.
- Assists with implementing Continuous Quality Improvement Plans

**Extension:**  
234

[Email Grayce](#)



## **Training Policies and Procedures**

*The following training policies and procedures apply to all YWCA Northwestern Illinois Child Care Solutions sponsored workshops and conferences.*

### **Registration**

- The training calendar indicates how to register for a workshop/series. \*Please note, not all trainings offered have registrations through YWCA Northwestern Illinois Child Care Solutions.
- Pre-registration is required for all trainings.
- Typically, class size is limited. When class maximum has been met, registration will be closed.
- Participants are registered on a first come, first serve basis.
- Registration forms for YWCA Northwestern Illinois Child Care Solutions sponsored trainings can be found in the monthly training calendar and/or online at [www.ywcanwil.org](http://www.ywcanwil.org).
- Registration forms for all YWCA Northwestern Illinois Child Care Solutions sponsored trainings are accepted via mail or office walk-in only. Faxed registrations are accepted for non-fee trainings only.
- Registration closes 7 days prior to the scheduled training date.
- Payment must accompany the registration form for any training that has a fee. The registration request will not be processed if the fee is not included with the registration form.
- Upon receipt of a completed registration form and payment (if applicable), a copy will be sent to the provider confirming status of registration.
- Walk-ins are discouraged and may not be allowed admittance.

### **Training Participation**

- Late arrivals—a 15 minute Grace Period will be given at all training sessions (including virtual trainings). This grace period begins at the advertised start time. Participants will not be allowed in after the 15-minute grace period.
- Early departures will not receive a training certificate; participants must stay until the training is finished.
- At the discretion of the trainer—if an attendee is considered to be disruptive in behavior, he/she may be asked to leave the training and will not receive a certificate or refund (if there was a fee).
- Adult learners' only; Children are not to be in attendance at training sessions.

### **Fees, Refunds, & Cancellations**

- If YWCA Child Care Solutions cancels a workshop/series due to low enrollment all participants that registered will be contacted by phone or email no later than two days prior to the session and a refund will be processed, as applicable.
- If unforeseen circumstances occur, including but not limited to inclement weather, presenter cancellation/illness, or power outage, registrants will be notified as soon as possible. Every effort will be made to contact each provider via phone call or email.
- A participant may cancel a class for which they are registered up to 5 business days prior to the scheduled date to receive a refund. If it is 4 business days or less before the class is to be held, no refunds will be given nor will substitutions be made.
- Pre-registration fees are non-refundable for no-show registrants.

### **Certificates**

- A certificate of attendance will be distributed at the end of each workshop/ or conclusion of a series.
- To receive a training certificate, participants must stay until the training is finished.
- Replacement certificates must be issued at the request of an individual participant. A processing fee of \$5.00 will be charged and the certificate will be held until payment is made.
- Certificates are only to be released to the individual who participated at the training.

### **Virtual Learning**

- Please utilize a webcam to maximize the relationship and connection between trainer and participants
- Attendance, participation and interaction with trainer is required and will be verified through virtual platform
- Your safety and attention must be verified: No driving, shopping, etc. while participating in training
- Must complete evaluation form after each training, before certificate can be issued

